Howard Elementary School  10/2610  
Site Council  2:30-3:30  

Convener: Suzanne  
Recorder: Amber  
Time Keeper: Lee  

AGENDA  

I. Agenda Review  

II. Approve last month’s minutes  
Approved ☑  

III. Site Council Leadership Orientation  

All schools in the district were invited to attend…talk about role and main key components of site council…  
• Checklist was given with 7 Building Blocks that all successful Site Councils must have. Howard already has all of the Building Blocks for our Site Council. Two areas that could use improvement.  
  1. 5 finger rule: a strategy for making decision that we may decide to use later, but so far there has been no need.  
  2. Communication: one aspect we can improve on is communicating our information to parents.  
  • Ideas: Suzy P. can be responsible for reporting back to the parent group, add something in the newsletter, read Site Council Minutes at the PTO Meeting, email minutes, send out “highlights” for parents to read...WILL BE ON AGENDA NEXT MONTH!  

IV. Sustainable Budget  
Meeting was divided into two sections:  
• Four people from our school attended (Suzy P, Jeff, Jennifer and Jamie). Everyone was divided into groups with people from other schools. George Russell gave an overview of the severity of the budget cuts. Each group was asked what they have to keep, what can they give  

Members: Linda Kirk, Amber Frank, Melissa Locke, Lee Baker, Lori Henry, Suzanne Price, Jeff Minson (P), Ann Wiltshire (P), Amy Stead (P)
up, and is there a way to use resources in a different way. All groups shared out.

- School Configurations and Consolidations:
  Many different options discussed, some issues came up...Boundaries, FTE, Choice, etc.

George must report recommendations to the School Board Meeting on Wednesday, November 3rd. Board will take action in January so that we can start planning.

V. Banner w/school mission statement? 5 min.
$50 for a Banner that will be hung in the front of the school to post our Mission Statement...may help to keep our mission in the front of our minds. Should we have additional signs in different locations? Ideas: posters for around the hallways or in classrooms also, something outside in front of the building

DECISION: start with the banner from the front of the school.

VI. School Improvement Plan 27 min.
- Review Timelines; are we on target?
- Is the school doing what it should with regard to the timeline/tasks?

ON SEPARATE PAGE

Recorders (need laptop):

<table>
<thead>
<tr>
<th>Date</th>
<th>Recorder</th>
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<tbody>
<tr>
<td>September 28:</td>
<td>Linda Kirk</td>
<td>Lori Henry</td>
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<td>October 26:</td>
<td>Amber Frank</td>
<td>Lee Baker</td>
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<td>November 23:</td>
<td>Melissa Locke</td>
<td>Melissa Locke</td>
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<td>January 25:</td>
<td>Lee Baker</td>
<td>Amber Frank</td>
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<td>February 22:</td>
<td>Lori Henry</td>
<td>Linda Kirk</td>
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<td>March 29:</td>
<td>Ann Wiltshire</td>
<td>Suzanne Price</td>
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<td>April 26:</td>
<td>Amy Stead</td>
<td>Jeff Minson</td>
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<td>May 24:</td>
<td>Jeff Minson</td>
<td>Ann Wiltshire</td>
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Time Keeper:

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