

**Howard Elementary School
Site Council**

**10/26/10
2:30-3:30**

Convener: Suzanne
Recorder: Amber
Time Keeper: Lee

AGENDA

- I. Agenda Review 1 min.
- II. Approve last month's minutes 2 min.
Approved ☺
- III. Site Council Leadership Orientation 10 min.
All schools in the district were invited to attend...talk about role and main key components of site council...
 - Checklist was given with 7 Building Blocks that all successful Site Councils must have. Howard already has all of the Building Blocks for our Site Council. Two areas that could use improvement.
 1. 5 finger rule: a strategy for making decision that we may decide to use later, but so far there has been no need.
 2. Communication: one aspect we can improve on is communicating our information to parents.
 - Ideas: Suzy P. can be responsible for reporting back to the parent group, add something in the newsletter, read Site Council Minutes at the PTO Meeting, email minutes, send out "highlights" for parents to read...WILL BE ON AGENDA NEXT MONTH!
- IV. Sustainable Budget 15 min.
Meeting was divided into two sections:
 - Four people from our school attended (Suzy P, Jeff, Jennifer and Jamie). Everyone was divided into groups with people from other schools. George Russell gave an overview of the severity of the budget cuts. Each group was asked what they have to keep, what can they give

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up, and is there a way to use resources in a different way. All groups shared out.

- School Configurations and Consolidations:
Many different options discussed, some issues came up...Boundaries, FTE, Choice, etc.

George must report recommendations to the School Board Meeting on Wednesday, November 3rd. Board will take action in January so that we can start planning.

- V. Banner w/school mission statement? 5 min.
\$50 for a Banner that will be hung in the front of the school to post our Mission Statement...may help to keep our mission in the front of our minds. Should we have additional signs in different locations? Ideas: posters for around the hallways or in classrooms also, something outside in front of the building

DECISION: start with the banner from the front of the school.

- VI. School Improvement Plan 27 min.
o Review Timelines; are we on target?
o Is the school doing what it should with regard to the timeline/tasks?

ON SEPARATE PAGE

Recorders (need laptop):

September 28: Linda Kirk
October 26: Amber Frank
November 23: Melissa Locke
January 25: Lee Baker
February 22: Lori Henry
March 29: Ann Wiltshire
April 26: Amy Stead
May 24: Jeff Minson

Time Keeper:

Lori Henry
Lee Baker
Melissa Locke
Amber Frank
Linda Kirk
Suzanne Price
Jeff Minson
Ann Wiltshire

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