

Convener: Suzanne

Recorder: Ann

Time Keeper: Jeff

MINUTES

In Attendance:

Suzy Price, Ashley Pond, Lori Henry, Melissa Locke, Lee Baker, Amy Stead, Jeff Minson, Ann Wiltshire

Agenda Review:

Suzy read over today's agenda and added in Title Information to be discussed later in today's meeting

Approval of Minutes:

Ashley was in attendance at past meeting on February 23, 2010

Melissa made a motion to approve the minutes. Ashley 2nd the motion. Motion carried.

Review SIP staff input and approve the plan ☺

Today's goal to vote and approve SIP plan. SIP plan shared via smart board. A few changes had been made after meeting with Howard Staff. Changes as follows:

- Writing: Added Kindergarten to Strategies and actions starting next year. Added a writing coach to (leadership days?). Adding a Writing portfolio passed from one teacher to another year to year.
- Equity: Added to caption head "Have an Equity Lens Throughout All that we do". Adding Equity team idea. Added Parents and District/County guidance. Post grade level activities on our Howard Wiki.
- Technology: Teacher's will maintain and update their class web pages. Work to incorporate time within our meeting schedule to update class website.
- Literacy: Title 1 Coordinator is responsible for gathering, analyzing and sharing data in conjunction with classroom teachers and workshop team. Progress monitoring is done to some extent by classroom teachers and workshop team. Review home reading program to increase leisure reading and support improved reading comp. Have someone set up some school-wide incentives and/or programs.
- Math: Establish a team to create tier 3 interventions for math workshop. Explicitly teach students test taking strategies prior to OAKS testing in grades 1-5.
- Family and Community: Take off some of the repeating ideas.

Members: Linda Kirk, Ashley Pond, Melissa Locke, Lori Henry, Suzanne Price, Lee Baker, Amy Stead (P), Jeff Minson (P), Ann Wiltshire (P)

Lori made a motion to adopted final SIP plan. Lee 2nd the motion. Motion carried.

2010-2011 Staffing Update:

Districts will be cutting budgets for the 2010-2011. Cutting next year .33 position for next year. Suzy will present staffing plan to HR next week:

- Eliminate tech coach position
- Have two session of KG rather than three; these sessions will be longer, though
- Reduce counseling and supplement with .25 OAKS testing coordinator, keeping the counselor at Howard full time
- Reduce .05 from PE
- Reduction in classified hours
- KG and 1st grade will have bigger class sizes

Handwriting Curriculum:

3 grants have been written for handwriting curriculum. A program that was quoted this fall by Zaner-Bloser. Program is a K-5 that includes: posters, writing cards, paper, teacher manual. Teachers have agreed that it would be taught 2 times a week for 15 minutes. Total price is \$2,600.00. School is financially ready to purchase handwriting curriculum. May 28th is a professional day and Suzy will work to schedule PD regarding the new handwriting curriculum during this time.

Suzy made a motion to purchase Handwriting Curriculum. Jeff 2nd the motion. Motion carried.

2010-2011 Master Schedule:

A few highlights of the 2010-2011 Master Schedule:

- Math adoption requires 70 minutes of instructions
- Reading 90 minutes of instruction
- Like to add writing required time, as per SIP
- Follow ELL (Title III) scheduling guidelines
- Add Kindergarten to recess/lunch and breakfast

Title Information:

Melissa reports that she has started her National Yearly Title Review. Melissa will bring her draft review for next meeting.

The Meeting adjourned at 3:36pm.

Next Meeting:

April 27, 2010

Members: Linda Kirk, Ashley Pond, Melissa Locke, Lori Henry, Suzanne Price, Lee Baker, Amy Stead (P), Jeff Minson (P), Ann Wiltshire (P)