SITE COUNCIL MINUTES

Site Council Meeting 11/24/09: 2:30-3:30

**In attendance:** Linda Kirk, Amy Stead, Ann Wiltshire, Melissa Locke-Warnicke, Suzy Price, Lee Baker, Lori Henry, Damian, Jeff Minson, and Ashley Pond.

**Review of Agenda:** Review School Improvement Draft & School Choice discussion

**Meeting Minutes:**
We began at 2:33 and Lori made a motion to approve the minutes from the October meeting. Ashley seconded the motion. All ayes, motion carried.

**School Improvement Plan – 3 Year Action Plan:** Melissa explained the changes for small increases in our % of students who pass for our school to meet AYP. We reviewed the draft of changes in our action plan areas for the 2010-2013 plan. The following is a summary of our discussion.

- **Literacy:** maintain current level; classroom teachers take on benchmark assessments; perhaps home reading logs with incentives
- **Math:** math booster, common vocabulary, pacing guides, BEST, progress monitoring for 2010
- **Writing:** we are at 40%...needs to be a major focus for improvement; create a writing curriculum committee; 2010-2011 (to research curriculum), content areas response journals (2011-2012); opportunities for student publishing; parent nights to write with students; develop a K-5 writing plan for staff development (pacing guide) Spring 2012; develop a schedule for writing samples (example-fall/narrative; spring/expository) scored with rubric; building times into the calendar for teams to score and discuss progress
- **Professional Development:** possible opportunities for staff in the future
- **Family and Community Plans:** Alicia Longoria as a resource to assist for the following activities: family literacy night; family night; possible ELL family night; support through FRC; PTO support; joint family night with Howard/River Road; parent education nights; Open Library nights;
- **Equity:** district goal; CFEE training for staff and regular conversations/protocols around equity and race

**Possible Additional Items for SIP:** Adding a PBS and Technology component to our plan

**NOTE:** Team level reps will present a summary at next possible team meeting. Each rep will need about 15 minutes if possible.

**School Choice:** formal presentations for 2010

The meeting adjourned at 3:35.