

Convener: Suzanne  
Recorder: Ashley  
Time Keeper: Lee

## **MINUTES**

### In attendance:

Suzy Price, Ashley Pond, Lori Henry, Melissa Locke, Lee Baker, Stacey Harris (Parent), Ann Wiltshire (Parent), Amy Stead (Parent), Jeff Minson (Parent)

### Review of agenda

**Introduction on Site-Council Parents** (PTO needs to vote in site-council members at the November )PTO meeting.

- Amy Stead, 2<sup>nd</sup> grade and kindergarten parent
- Jeff Minson, 1<sup>st</sup> grade parent
- Ann Wiltshire, 3<sup>rd</sup> grade parent

### **Visiting Parent**

- Stacy Harris, 3<sup>rd</sup> grade and 1<sup>st</sup> grade parent

### Meeting Minutes

Lee made a motion to approve the minutes. Ashley 2<sup>nd</sup> the motion. Motion carried.

### Parent Involvement Plan (handout)

Melissa Locke shared revisions made to the plan, as per the Site Council meeting in September.

Lori made a motion to approve the revised Parent Involvement. Lori 2<sup>nd</sup> the motion. Motion carried.

### Continued Review of By-laws (carried over from the September meeting)

We picked up our review on Article 5 (reviewed the first four Articles during our September meeting).

Jeff made a motion to approve the by-laws, Ann 2<sup>nd</sup> the motion. Motion carried.

### Responsibility Grid

We reviewed the responsibility grid, specifically focusing on Site Council's responsibilities and items for which Site Council offers input, recommendations, and evaluations.

Ashley made a motion to approve the responsibility grid, Lee 2<sup>nd</sup> the motion. Motion carried.

**Site Council Norms** (handout on binder)

We reviewed the norms and the group agreed with the norms, as presented, with the exception of being “well-rested”. “Well rested” will be removed from the norms and “Turn off cell phones during meetings” will be added.

**School Improvement Plan**

Site Council needs to develop and approve the plan. The plan will be 3 years in length. We will have a goal around reading, math and writing. Other goals may include parent involvement, school climate/student management (PBS), and equity. Site Council will monitor the plan throughout the year. Melissa and Suzy will draft the School Improvement Plan for site council to review. Staff input is also important and will be solicited.

We review OAKS scores from the 08-09 school year and AYP. We also discussed the new “Growth Model” and the changes in the school report card.

The meeting adjourned at 3:38 pm.